

MEETING MINUTES
CHARLOTTE RANCHETTES STREET & DRAINAGE UNIT ADVISORY COMMITTEE
April 16, 2014 – Regular Meeting
10:00 a.m. – Public Works Conference Room

Attendees: Doug Buuck, David Choken, Victor Dudash, Nigel Morris and Chuck Rinehart

Absent: Joe Dutton (excused)

County staff: Mike Dallenbach, Tim Free, Dawn Harrison and Sandy Wright

Guests: Sign in sheet attached

The meeting was called to order at 10:03a.m. A roll call of members was taken. A quorum is present.

The minutes from January 15, 2014 were unanimously approved as amended and the minutes from February 6, 2014 were unanimously approved as written.

Changes to the agenda:

Mr. Morris asked to add school bus stops and drainage.

Citizen Input:

- It was stated that it is cumbersome for citizen input to be at the beginning of the meeting instead of at the end. The committee agrees that the citizens should be able to comment at the end of the meeting on items that were discussed during the meeting. They agreed to allow an additional citizen input at the end of the meeting.

Business:

- Financial Reports – The 3 Month Actual Report was distributed for review and discussion. The 6 Month Actual report will be sent as soon as it is available.
- Swiss Blvd. Update – Drainage work will be done today by noon. After the road work is complete, 2 driveways will be poured next week. The estimate for drainage with pipes is approximately \$96,000. Road grading will be provided for temporary relief and should take approximately 2-3 days. The contractor will start working on the roads next Monday in accordance with the map supplied by the Committee. The road will be 20ft wide and sod will be placed at the road edges and in front of homes to prevent erosion. The work being done in house by M&O should be done by the end of next week if the material arrives; the contractors work should be completed within 2-3 weeks after that. The whole project should be done by the end of May. The cost of the project will over what was programed in the budget; however it will not exceed the amount that is in the reserves. Fiscal Services verified that funding is available. The Committee stated there is a section on Acorn that is very unsafe with holes and wash boarding. Mr. Free stated M&O filled the holes and blade graded it as a temporary fix. There was discussion regarding the new Public Works structure and who is responsible; any questions regarding work being done onsite should be directed to Ms. Harrison then to Mr. Free.
- There was discussion regarding outreach to citizens to explain what is happening on Swiss Blvd. Mr. Morris is receiving calls and he asked that the members talk to their neighbors.

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- There was discussion regarding a possible assessment increase to allow for other roads to be addressed in the area. There was discussion regarding a mass mailing to get citizen input. Ms. Harrison suggested writing a letter and posting it on the County Website. The Committee stated that there are very few people accessing the Charlotte Ranchettes web site. Ms. Harrison agreed to run a report to supply a cost estimate for the mailing. Mr. Morris volunteered to work on a letter for the mailing. He will email a draft to Ms. Harrison and copy the members. He will wait until the cost estimate is received before moving forward with the letter.
- Drainage at Gwant – An owner filled in his back yard which has caused the neighboring owners to flood. There was an issue with the utilities. The back yard swale work would require permission from the owners to access. Mr. Rinehart stated the resident may fix the issue.
- School Bus Stops – Mr. Morris stated all kids from the north of 74 are picked up on 74. In his area there is one bus that picks up one child. The bus driver is very respectful. The children used to be driven further to be picked up. Now they are saving ½ mile and tearing up the roads. Mr. Rinehart talked to a school bus representative and explained the situation of the buses tearing the roads up. He was told it is a safety issue. He followed the bus and couldn't see a safety issue. The Committee would like to invite Mr. Richard Duckworth with a copy to Lee Swift and Doug Whittaker to a special meeting scheduled for 10:00 a.m. on May 1, 2014 to discuss school bus stops. More money is being spent on road repairs at the bus stop locations than in other areas.
- Enviro-grinding Update - The contract is a Community Services contract. As soon as information is received, it will be forwarded to the committee. Mr. Morris commented regarding the vertical edging was not a very good job. If the growth is going upwards; the edger's can only trim so much. There comes a time when the growth has to be ground down from below. The Australian pines are coming out into the road. The committee should let people know what is going on and must talk to the residents. There is \$10,000 budgeted for this. The request from last year to remove the Austrian Pine trees was not done. Mr. Buuck stated that the pines trees are closing in on the road and it is now down to one lane. Mr. Dallenbach will follow up. Mr. Morris asked that any area missed during last year's cycle, not get done unless it was paid for and not done. Mr. Dallenbach said maybe a flail mower could be used to address the issue.
- Road Grading Contract and schedule FY2013/2014 Swiss Boulevard – schedule was emailed to the members.

Citizen Comments:

- Mr. Szuba commented on bus stop changes. Students shouldn't have to walk more than 2 miles. When the Ranchettes was split, the bus stop was 2 ½ miles and there was an issue with 2 disabled children that caused the bus stop changes. Now there are 4 buses coming into the Ranchettes. Gwant is being utilized often for the bus route. Mr. Morris stated the Ranchettes is only 3 ½ miles from end to end and that the bus stops were all located on 74 before the changes were made.

Austrian pines can't be done with a grinder. They would have to be done by a contractor; they are bad on Gwant between 74 and Popular. Mr. Dallenbach will get an estimate to have it cleared from the center line of the road.

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Member Comments:

- Mr. Choken initiated discussion regarding culverts. If a culvert were to be installed, a ROW permit would have to be applied for. The county will shoot the levels and stake it out.
- Mr. Dudash initiated discussion regarding clarification of an entrance. A lot of properties have at least two entrances. It was explained that once the entrances are put in; the county accepts it for maintenance. If a person has 4 gates, then the County would install four pipes. When the road work is done the resident will be given the option. This test area is different. Culverts used to be required in order to get a CO. The Committee shouldn't have to pay for private culverts.
- Mr. Buuck reported the corner of Austrian and Popular has a plugged drain pipe that goes under Austrian on the south side of Popular. Ms. Harrison will report it.
- There was discussion regarding the stop signs at the corner of Pelican and Austrian and who put them in? It was explained that a citizen reported down stop signs and the traffic engineer researched and found the intersection warranted a stop sign. Mr. Szuba stated that he requested those signs over two years ago. They were supposed to be installed in the direction of the east/west traffic not the north/south direction. The signs were installed incorrectly. Ms. Harrison will report them.
- Mr. Morris asked if everybody has a copy of the committee's rules of procedure. He has spare copies.
- Mr. Morris asked that M&O provide advise at the next regular meeting as to what can be done to maintain Lea, Clark and north ¼ mile of Alfred that was paid for by the property owners themselves. He requested that Mr. Layport and Mr. Koons be invited to next regular meeting.
- There was discussion regarding people dumping trash. Mr. Rinehart asked that all members keep an eye out for trash dumpers and report them to the Sheriff's Department. Solid Waste used to work with the committee's.

The next regular meeting is scheduled for Wednesday, June 11, 2014 at 10:00 a.m. at Public Works.

Meeting adjourned at 11:24 a.m.

Submitted by:



Sandy Wright
Public Works Department

CHARLOTTE RANCHETTES STREET & DRAINAGE UNIT ADVISORY COMMITTEE ATTENDANCE ROSTER

MEETING TIME: 10:00 A.M. – Public Works Conference Room

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